







Capability Statement

Executive Management Services, LLC is trailblazing new approaches in how Communications and IT Services are delivered and managed. Our solutions enable organizations and institutions to operate more safely and efficiently, including delivery of superior and engaging customer experiences. As an Information and Communications Technology (ICT) provider EMS and its partner NEC is committed to bringing together and integrating its technology and expertise to create the ICT-enabled society of tomorrow. We are here to bridge the gap and provide effective and efficient solutions.

Core Competencies

Primary Services:

- ✓ Phone Systems
- PBX Systems
- ✓ System Analysis
- ✓ IT & Telecom Staffing
- ✓ IT Services & Support
- ✓ Staff Augmentation
- Recruiting
- **Human Resources**
- Logistics







Primary NAICS & PSC Codes

- 517911 Telecommunications Resellers
- 334111 Electronic Computer Manufacturing
- 334220 Computer Facilities Management Services
- 517919 All Other Telecommunications Services
- 541512 Computer Systems Design Services
- 541519 Other Computer Related Services
- 541611 Administrative Management & General Management Consulting
- **541612** Human Resources Consulting Services
- 541618 Other Management Consulting Services
- 541990 All Other Professional, Scientific, and Technical Services
- 561110 Office Administrative Services
- 561210 Facilities Support Services
- 561312 Executive Search Services
- 561320 Temporary Help Services
- 561330 Professional Employer Organizations
- 561621 Security Systems Services (Except Locksmiths)
- 7A21 IT & Telecom Business Application Software (Perpetual License)
- D399 IT & Telecom Other IT & Telecommunications
- R408 Support Professional Program Management/Support
- R431 Support Professional: Human Resources
- R799 Support Management: Other

www.executivemsllc.com



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Company Snapshot

Gov. Business POC: Michael Banks

Phone: (240) 216-4728

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Address: 6913 Brentwood Dr, Upper Marlboro, MD 20772

Work Area: Nationwide Socio-Economic:

✓ Service-Disabled Veteran Owned Small Business

✓ Minority Business Enterprise

Past Performance



NEC Corporation of America | Value: \$200K

Date: 01/01/2021 | Location: Maryland

Job Detail: Maintenance Services for PBX system and peripheral equipment (Voice Mail, Software, application and

associated servers, UPS, CSU's etc.)



Reid CDC Reid Community Development Corporation | Value: \$80K Date: 01/03/2021 | Location: Glendale, MD

> Job Detail: 1 Lead RCDC fund development, to include researching funding sources, preparing applications or proposals, and ultimately securing grants, partnerships, and

other income sources.



The Office of Developmental Disabilities Administration (DDA) Maryland Department of Health (MDH/DDA)

Value: \$37,650 | Date: 07/01/2018 | Location: Baltimore, MD Job Detail: Meet with the MDH Director of Human Resources and the DDA Director of Fiscal Services

Differentiators

- √ 30+ years' experience in Human Resources
- ✓ EMS has mastered tackling complex problems by developing tailored approaches and applying deep understanding of our clients' staffing and recruitment needs
- We strive to exceed our audiences' expectations
- ✓ Thorough and Flexible







